

SHEPHERD OF THE BAY



MINISTRIES, TEAMS, GROUPS

Directory

EVERYBODY.... (Our Church)
EVERYBODY.... (Our Community)
EVERYBODY.... (Our Faith)
IN ACTION

Team	Group/Committee	Positions/Seats/Contact Person	Description/Responsibilities	Meeting Frequency
Outreach Team (Service/Outreach Team)		Chair - Member (Church Council) - Member - Member -	Serving as a bridge to Community and World. Coordinates the service ministries of the congregation, both within and outside the congregation, and coordinates the ministries of service and presence in the community.	Quarterly or as needed
	Guatemala Mission Trip	Leader – Nora Zacek, Carol Omernick	The group travels to Chichicastenango in Guatemala for a week thru family visits, education, soccer programs, and projects like efficient cooking stoves, water filters, home builds and repairs.	
	Klaud's Food Pantry	Leader – Barb Zage, Russ Zage, Deb & Terry Wolfe, Jane Mohit, Julia Keeper, Greg Canard, Amy Hennings, Sue Szabo	The pantry provides community members with shelf-stable, fresh and frozen food, and personal hygiene and cleaning products. Volunteers donate time and products, and some help to keep the shelves full. The pantry works on an honor system and is open daily from 7 am to 9 pm.	
	Stephen Ministry	Leader – Lynda Pietruszka, Carol Omernick		
	Congregational Care Coordinator	Vicki Amundson	Coordinates care/resources for members in our congregation	
	Church Community Transportation	Leader – Lynda Pietruszka, Dick Burress	The mini-bus owned by SOTB is used to provide transportation to worship, community events, and youth outings. Drivers volunteer to provide this service.	

	Highway Clean Up	Leader – John Skogsbakken	SOTB is assigned a 2-mile stretch of Hwy 57 between County Q and Old Lime Kiln Rd. Once a year. Usually, in the late spring, group members clean up trash on both sides of the road. The county highway department provides trash bags.	
	Habitat for Humanity	Leader – Tom Tuttle	This group meets twice weekly to work on new home construction, home repair, installing ADA ramps, deconstruction, etc.	
	Door County Housing Partnership	Leader – Jim Honig	The Partnership was formed to help provide homeownership for low and middle income families. The Board meets monthly and is funded by donations and grants.	
	Prayer Chain	Leader – Cheri Boock	Prayer requests can be for church members, families or friends of members, and the community. Information is sent through email.	
	Scandia Village	Leader –	Group members provide a connection to SOTB through bus service to worship and other gatherings.	

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Faith Formation Team		Chair – Lynda Pietruszka (Director of Youth and Family Ministries) Member (Church Council) - Julia Keepper Member – Ruth Ann Hjelle Member – Kendall Koehler Member – Kristi Appel Member – Carol Williams Member – Ronnie Robinson Member – Carol Omernick Member – Cricket Demarinis	Coordinate the faith formation ministry of the congregation from cradle to grave.	Quarterly

Vacation Bible School	Leaders – Carol Omernick, Kristi Appel	The seven churches of Northern Door partner for a week of activities in the summer for preschoolers through 6 th grade	
Cut Up Club	Leader – Lynda Pietruszka	Meets to gather and prepare teaching materials. Light breakfast, devotion, fellowship and prep work.	Monthly
Tuesday Morning Bible Study	Leader – Pastor Jim Honig		Tuesdays, 9 am
Womens Bible Study	Leaders – Lynda Pietruszka, Carol Omernick		Mondays, 2-pm
Sunday School	Leader – Lynda Pietruszka Member – Kristin Demarinis	Ages 4 through grade 6. Each Sunday during the school year, following the Children’s message. Pancakes and Praise, or “Family Sunday School,” is held on the third Sunday of each month.	Sunday morning during the school year.
Little Lambs	Leader – Lynda Pietruszka Member –	Infant through Pre-K and parents or care providers. Each gathering includes time to visit with fellow care providers, free play, bible stories, music, and art to take home.	Fridays, 9-10:15 am
Wonderful Wednesdays	Leader – Lynda Pietruszka Member –	School children grades 1-6 gather for music, snacks, arts and crafts, games, Bible stories, service to the community, and more. Students ride the #12 bus after school to Shepherd of the Bay. In the summer, 5 Wonderful Wednesdays are held from 9-4 for ages 4 through grade 6.	1 st and 3 rd Wednesdays after school – 5:30 pm
Confirmation	Leader – Pastor Jim Honig, Lynda Pietruszka	7 th and 8 th grade students ride the bus to SOTB after school. Other opportunities include retreats, field trips, service, outreach, and Confirmation Camp In June.	1 st and 3 rd Wednesdays
High School Youth Group	Leader – Lynda Pietruszka Member – Julia Keepper	High school students gather for fun, fellowship, devotion, reflection, and planning for the next big event or community service. February retreat, Spring 30-Hour Famine, and summer travel!	2 nd and 4 th Wednesdays 6:30 – 8:00 pm
Prayerground	Leader – Lynda Pietruszka Member - Ruth Ann Hjelle		
Baptism Anniversary Cards	Leader – Lynda Pietruszka Member - Carol Williams		

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Thriving Congregation		Co-Chairs – Member – Jim Honig Member -	SOTB Thriving Congregation Team is working to learn new skills and develop them into the power to make a difference in our community. Churches nationwide participate in a program developed by the Black Mountain School of Theology and Community. The two-year program is designed for participants to leave with a deeper understanding of the systems at work in their community, a vision for where the church can impact those systems for good, and a roadmap for thriving as they become even more integral to and rooted in the place where they are.	Monthly

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Women of the ELCA (WELCA)		Chair –		
	Quilters Group	Leader – Sue Szabo	This ministry serves local, and USA needs. It provides hats and scarves for the Klaud's Pantry and sends quilts to Guatemala. The group meets every other week on Thursday mornings from 9:30 am to noon.	
	Book Club	Leader – Gretchen Farwell	A ministry that provides fellowship for those in the community who enjoy reading and discussing current book selections.	3 rd Thursday of the month 9:30 am
	Social Six	Leader - Carolyn Hitzeman	Groups of about six people are assembled to meet socially over a 3 to 4 month period.	

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Worship & Music Team		Chair – Member (Pastor) – Jim Honig Member (Church Council) - Scott Henry Member - Sharon Pluff Member - Sue Daubner Member - Cheryl Becht Member - Jane Mohit Member (Director of Youth/Family Ministries) – Lynda Pietruszka Member (Church Secretary) – Carol Omernick		Monthly
	Music	Leader – Judy Jackson		
	Concert Series	Leader –		
	Seasonal Worship Planning	Leader - Staff		
	AV	Leader- Mike Mitterman		
	Lectors Coordinator	Leader – Scott Henry		
	Altar Guild	Leader - Sharon Pluff		
	Communion	Leader -		
	Usher	Leader –		
	Flowers	Leader – Jane Mohit		
	Funeral Reception	Leader – Sharon Pluff		
	Bell Choir	Leader – Randy Manges		

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Building and Grounds Team		Chair – Dick Burress Member (Church Council) – Scott Henry Member–Carol & Karl Omernick Member – Scott Theis Member – Don Provo Member – Russ Zage	To ensure good maintenance and upkeep of the buildings and grounds, including overseeing repairs, determining long-term maintenance needs, and providing such maintenance.	Monthly
	Garden Club	Leader – Scott Theis Dick Burress, Scott Eckdahl, Cal Pierson, Don Provo, Glen Rossman, Bill Wegehaupt, Tim West		
	Van	Leader – Dick Burress		
	AV	Leader – Mike Mitterman Scott Eckdahl		
	Interior Cleaning	Leader – Carrena Reisen		

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Finance Team		Chair – Grace Rossman Member (Treasurer and Church Council) - Grace Rossman Member (Church Council President) – Jeff Johnson Member (Pastor) – Jim Honig Member – Dick Burress Member – Les Keepper Member – Scott Schultz	Oversees the financial operation of the congregation, including preparing a draft of the annual budget, ensuring that the annual audit takes place, and ensuring that the congregation is following best practices for the financial operation of the congregation.	Quarterly or as needed

	Audit	Leader (Voted at Annual meeting) - Scott Schultz, Les Keepper, Grace Rossman		
	Endowment	Leader – Ben Pothast		
	Scholarship	Leader (Voted at Annual meeting) - Member - Member -	The congregation elects three members, one each year for a 3-year term. One member rotates off each year, and a new member is elected. Responsibilities include determining the recipients of the annual scholarships of high school students, recommending the process and criteria for the applications and awards, and facilitating the annual application process. The first meeting is early in the year to provide for the application process and then again after submitted applications to determine recipients and the amount of the award.	At least twice a year

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Staff Parish Relations Team		Chair - Member (Church Council) - Member - Member - Member -	This team keeps its pulse on the staff and the leadership, with particular attention towards conflict and maintaining the peace within the congregation. Also responsible for background checks	Quarterly

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Nominating Team		Chair (Church Council) - Scott Henry Member (Pastor) – Jim Honig Member (Voted at Annual meeting) -	- Recruits candidates willing to serve for open or upcoming open positions - Recommends final slate of nominees to Church Council for approval	As needed; seasonal when new slate is required

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Stewardship Team		Member (Church Council) - Grace Rossman Member – Scott Schultz Member – Les Keepper Member (Pastor) - Jim Honig	Coordinates and plans all stewardship activities, including the annual giving campaign, stewardship of money and possessions, health, creation, time, etc. To develop a plan for 12-month stewardship that promotes the all-encompassing nature of stewardship.	

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Church Council		President – Jeff Johnson VP - Scott Henry Treasurer (Finance & Stewardship) - Grace Rossman Secretary- Mark Beecher Member (Pastor) Jim Honig Members – Cheryl Becht Jim Grasse Jane Mohit Adam Johnson MJ Brukardt Julia Keepper		Monthly
	Executive Team	President – Jeff Johnson VP - Scott Henry Treasurer - Grace Rossman Secretary – Mark Beecher Pastor – Jim Honig	Set the agenda and guide the work of the congregation council. The Executive Team may be called on to make decisions on behalf of the council between council meetings.	Monthly, prior to council meetings